The World Food Programme is the world’s largest humanitarian agency fighting hunger worldwide. In Laos, WFP is committed to reduce under nutrition and food insecurity throughout the country. All WFP staff contributes as a team to this mission.

**Advertisement**

**Vacancy Announcement: Government Partnership Officer-NOC in Vientiane**

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<th>Vacancy Announcement No: WFP LAO 006</th>
<th>Date: 25 January 2017</th>
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<tr>
<td>Title: Government Partnership Officer</td>
<td>Duty Station: Vientiane</td>
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<tr>
<td>Grade: NOC</td>
<td>Contract Type: Fixed Term Appointment</td>
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<td>Organization Unit:</td>
<td>Deadline for application: 7 February 2017</td>
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A Programme Policy Officer will be stationed in the Vientiane Office and work under direct supervision of the Country Director. He/she will carry out the following duties and responsibilities:

**Duties and responsibilities:**
- Lead the implementation of the work plan for an assigned area by overseeing and delivering activities that identify, develop and maintain government partnerships and maximise funding.
- Manage a portfolio of partnerships, soliciting contributions, providing donor stewardship, forecasting, negotiating changes and assessing results, to maximise resources raised.
- Provide advice to technical units, regional bureaux and/or country offices as required in order to assist them to effectively manage and mobilise donor resources.
- Provide advice and briefs on resourcing issues to Country/Regional/Division Directors, participate in the Strategic Programme Review Process (s-PRP) and the Electronic Programme Review Process (e-PRP) and act as a resourcing focal point to ensure issues are addressed.
- Conduct negotiations for contributions and partnership agreements, in line with internal policies and external regulations, in order to reach advantageous outcomes for WFP, such as more flexibility and predictability.
- Manage junior officers/staff to ensure appropriate development and enable high performance.
- Coordinate and prepare accurate reporting on donors and resourcing status of programmes, identifying trends and issues, and proposing solutions, to enable informed decision-making and action planning by senior stakeholders.
- Analyse data and propose well-researched ideas to senior government partnerships officers for new strategies to maintain and increase funding from new and traditional donors.
- Educate new and potential donors on the strategy, design, relevance and impact of programmes, to advocate for the work of WFP.
- Represent WFP at international meetings at appropriate levels in such a way that advances the government partnerships strategy and objectives, and builds support for WFP activities.
- Prepare briefing documents for senior level management meetings with donors.

- Build and maintain effective relationships with representatives of government donors through appropriate channels, and participate in regular donor meetings.
- Coordinate work with other Government Partnership Officers to ensure the flow of information and other WFP units to align activities and ensure donor visibility and that donor conditions are met.
- Contribute to preparedness actions, providing technical recommendations and guidance and monitoring the management of risks.

**Education:**
Advanced University degree in Political Science, International Development, Development Economics, Marketing Communications or other relevant field, or First University degree with additional years of related work experience and/or training/courses.

**Experience:**
- Has led the implementation of resource mobilisation work plans within area of expertise
- Has managed small teams of more junior staff with related areas of expertise
- Has conducted negotiations for contributions and partnership agreements in line with internal established policies and procedures and external regulations
- Has developed productive relationships with representatives of donors and host governments
- Has provided resourcing analysis and prepared accurate and timely briefs as well as reporting to donors

**Application Submission**
Application are required to apply online by 7 February 2017 [http://www1.wfp.org/careers/job-openings](http://www1.wfp.org/careers/job-openings)
Requisition ID# 12821

WFP is committed to gender balance in all functions and at all levels. We are committed to increasing the number of female staff in our offices. **Female candidates in particular are encouraged to apply.**

Only short-listed candidates will be contacted for an interview. Please note that CVs and other documents submitted to WFP cannot be returned.