I. POSITION INFORMATION

<table>
<thead>
<tr>
<th>Position title</th>
<th>Enumerator; Surveying at Flow Monitoring Points (3 months)</th>
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</thead>
<tbody>
<tr>
<td>Position grade</td>
<td>N/A</td>
</tr>
<tr>
<td>Duty station</td>
<td>Bus station, Morning market; Vientiane, Lao PDR</td>
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<tr>
<td>Position number</td>
<td>TBA</td>
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<tr>
<td>Job family</td>
<td>Migration</td>
</tr>
<tr>
<td>Organizational unit</td>
<td>TBA</td>
</tr>
<tr>
<td>Is this a Regional, HQ, MAC, PAC, Liaison Office or Country Office based position?</td>
<td>Country Office</td>
</tr>
<tr>
<td>Position rated on</td>
<td>No</td>
</tr>
<tr>
<td>Reports directly to</td>
<td>Consultant- Operation Assistant</td>
</tr>
<tr>
<td>Number of Direct Reports</td>
<td>1</td>
</tr>
</tbody>
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The Asia Regional Migration Program is a regional project which aims to strengthen the capacities and resources of Governments in Asia to manage complex migration flows in the region and to support migrants in vulnerable and crisis situations, through enhanced structures, policies, processes, safe and legal migration pathways, and effective partnerships at the national, sub-regional, and regional levels.

Under the framework of this program, IOM has been implementing flow monitoring activities in Tak Province, Thailand and Banteay Meanchey/Battambang Province, Cambodia in order to develop a better understanding of human mobility patterns and vulnerabilities of migrant populations transiting through key border crossing points between Thailand and Myanmar as well as Thailand and Cambodia. IOM will soon begin roll out of flow monitoring activities in Lao PDR, across key sites at the border with Thailand. Under the overall supervision of the DTM Flow Monitoring Coordinator for Cambodia, Lao PDR and Thailand and the direct supervision of the Project Assistant in Vientiane, the successful candidate will provide operational support to the data collection of flow monitoring activities across various project sites in Vientiane.

III. RESPONSIBILITIES AND ACCOUNTABILITIES

The successful candidate will have the following duties and responsibilities:

1. Provide support to data collection operations in the context of flow monitoring activities being undertaken in Vientiane
2. Provide reliable information on the profiles, migratory follows, migration drivers and decision making of Lao migrant workers in Thailand
3. Conduct DTM surveys at different locations, targeting Lao migrant workers in Thailand, using pre-designed survey models (for tablet or phone) at the assigned and selected survey points in Vientiane
4. Report to the Operations Assistant and DTM Flow Monitoring Coordinator on outcomes of the survey activities
5. Demonstrate commitment to the Prevention of Sexual Abuse and Exploitation (PSEA) and ensure mainstreaming of PSEA in flow monitoring operations;
6. Perform such duties as may be assigned by the direct supervisor.
IV. REQUIRED QUALIFICATIONS AND EXPERIENCE

EDUCATION

- Should be literate in Lao

EXPERIENCE

- A good knowledge about Vientiane
- Demonstrated experience in collecting data and/or any other work with local NGO or CBO
- Capacity to work independently;
- Personal commitment, efficiency, and flexibility;
- Solid understanding of the norms of professional ethics;
- Commitment to the Prevention of Sexual Abuse and Exploitation (PSEA)
- Excellent command of Lao
- Knowledge of English will be considered an advantage.

ADDITIONAL REQUIREMENT

- Being available for flexible shift hours (i.e. working early in the morning or in the evening)
- Ability to work during Lao new year and weekend.
- Ability to use tablet and applications

V. LANGUAGES

<table>
<thead>
<tr>
<th>Required (specify the required knowledge)</th>
<th>Desirable</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lao</td>
<td>literate</td>
</tr>
</tbody>
</table>

VI. COMPETENCIES

The incumbent is expected to demonstrate the following values and competencies:

Values - all IOM staff members must abide by and demonstrate these three values:

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural indicators level 3

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.

1 Competencies and respective levels should be drawn from the Competency Framework of the Organization.
• **Managing and sharing knowledge:** continuously seeks to learn, share knowledge and innovate.

• **Accountability:** takes ownership for achieving the Organization’s priorities and assumes responsibility for own action and delegated work.

• **Communication:** encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

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**How to apply:**

Interested candidates are invited to submit application (CV) via e-mail: LaoHR@iom.int by **25 February 2020** at the latest with mention the reference code: **LASVN 2020-002** in the subject line of “**Enumerator**” position.

*This position open for Lao National only
*Shortlisted candidates will be contacted*